



School District of Clay County
Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway
FEBRUARY 21, 2008

Hearings for Special Actions regarding Students - 4:00 p.m.
REGULAR MEETING - 7:00 p.m.

February 21, 2008 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

1. [Attendance](#)

Minutes: Present: Carol Vallencourt, District No. 1; Carol Studdard, District No. 2; Charles Van Zant, Jr., District No. 3; Wayne Bolla, District No. 4; and Lisa Graham, District No. 5. Superintendent David Owens was also present for the meeting.

**Consent Agenda
Superintendent**

2. [C-1 Minutes of student disciplinary hearings and regular meeting on January 17, 2008; and workshop meeting on January 24, 2008](#)

Attachment: [Jan1708.pdf](#)

Attachment: Jan1708Disc.pdf (Confidential Item)

Attachment: [Jan2408.pdf](#)

Deputy Superintendent

3. [C-2 Proposed Staff Allocation Changes - 2007-2008](#)

Attachment: [Allocations - Proposed Changes - 02-21-08.pdf](#)

Information Services

4. [C-5 Programmer Efficiency Tool Request](#)

Human Resources

5. [C-6 Amend the 2007-2008 Salary Schedule](#)

Attachment: [Salary Schedule Amendment 2-21-08.pdf](#)

6. [C-7 Personnel Consent Agenda](#)

Attachment: [Personnel Consent Agenda 02-08.pdf](#)

7. [C-8 User Agreement between FDLE and School Board of Clay County](#)

Attachment: [FDLE Agreement 2008.pdf](#)

8. [C-9 Settlement Agreement with former employee Belinda King](#)

Attachment: Settlement Agreement.pdf (Confidential Item)

9. [C-10 Ratify the Memorandum of Understanding between CCEA and the School District of Clay](#)

County

Attachment: [CCEA Memorandum of Understanding 2-21-08.pdf](#)

10. [C-11 Affiliation Agreement between University of Central Florida School of Social Work and the School Board of Clay County](#)

Attachment: [University of Central Florida Agreement.pdf](#)

Instruction

11. [C-12 Co-Enrollee list for January 2008](#)

Attachment: [Co-Enrollee list Jan 2008.pdf](#) (Confidential Item)

12. [C-13 Teaching American History grant Field Trip](#)

13. [C-14 Charter School Resolution](#)

Attachment: [Charter School Resolution 08 09.pdf](#)

14. [C-15 Clay County Education Foundation Audit](#)

Attachment: [CCEF Audit Report.pdf](#)

15. [C-16 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update](#)

Attachment: [BLC placements Mar 08.pdf](#)

16. [C-17 Student Travel](#)

Attachment: [BACKUP-FEBRUARY, 2008.pdf](#)

17. [C-19 Agreement between CCSD and Orange Park Medical Center for CCSD students to perform Health Careers clinicals](#)

Attachment: [AffiliationAgreementSchoolBoardofClayCounty \(2\).pdf](#)

18. [C-20 Resolution supporting the goals and ideals of Career and Technical Education Month](#)

Attachment: [RESOLUTION.pdf](#)

Business Affairs

19. [C-21 Monthly Property Report - January, 2008 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-January, 08.pdf](#)

20. [C-22 Monthly Property Report - January, 2008 - AV Materials](#)

Attachment: [Audiovisual Report-January, 08.pdf](#)

21. [C-23 Monthly Property Report - January, 2008 - Software](#)

Attachment: [Software Report-January, 08.pdf](#)

22. [C-24 Monthly Property Report - January, 2008 - Vehicles](#)

Attachment: [Vehicles Report-January, 08.pdf](#)

23. [C-25 Warrants and Vouchers for JANUARY, 2008](#)

Attachment: [WARRANTS AND VOUCHERS.xls](#)

24. [C-26 Budget Amendments for the Month of January, 2008](#)

Attachment: [Impact stmt Jan 2008.pdf](#)

Attachment: [General Fund Revenue.xls](#)

Attachment: [General Fund Appropriations.xls](#)

Attachment: [Debt Service.xls](#)

Attachment: [Capital Projects.xls](#)

Attachment: [Food Service.xls](#)

Attachment: [Special Revenue.xls](#)

Attachment: [Internal Service.xls](#)

25. [C-27 Monthly Financial Report for January, 2008](#)

Attachment: [MONTHLY FINANCIAL JAN, 2008.xls](#)

26. [C-28 Deletion of Certain Items Report - February, 2008](#)

Attachment: [Monthly Deletion Report-February, 2008.pdf](#)

Attachment: [Monthly Deletion Report \(Attachments\)-February, 08.pdf](#)

27. [C-29 Write Off Non-Sufficient Funds \(NSF\) Checks at SPC, MHS, and LAJH](#)

28. [C-30 Bids to Be Awarded February 2008](#)

29. [C-31 Bid Renewals February 2008](#)

Support Services

30. [C-32 Final \(Phase III\) Plans and Specifications to Re-Roof Buildings 1 & 3 at Clay High School](#)

- 31. [C-33 Final \(Phase III\) Plans and Specifications to Renovate Restrooms/Shower Rooms at Green Cove Springs Junior High School](#)
- 32. [C-34 Final \(Phase III\) Plans and Specifications for Fire Alarm Replacement at Lakeside Junior High School](#)
- 33. [C-35 Construction Contract for A/C Duct Board Replacement, B-3C at Clay High School \(Phase II\)](#)
Attachment: [CHS.BidTab.DuctBoard.B3C.pdf](#)
- 34. [C-36 Construction Contract to Re-Roof Buildings 1 & 2 at Keystone Heights High School](#)
Attachment: [KHH.ReRoof.BidTab.pdf](#)
- 35. [C-37 Construction Contract to Re-Roof Buildings 1, 2, 3 & 4 at Lake Asbury Elementary School](#)
Attachment: [LAE.ReRoof.BidTab 001.pdf](#)
- 36. [C-38 Construction Contract to Replace Transite Panels and Doors on the East Walls, Buildings 3, 4, 5, 6, 7 & 8 at Keystone Heights Elementary School](#)
Attachment: [KHE.Wall.Doors.BidTab.pdf](#)
- 37. [C-39 Deductive Change Order #3 \(Direct Purchasing\) for OakLeaf Village Elementary](#)
Attachment: [CO 3 OVE.pdf](#)
- 38. [C-40 Deductive Change Order #4 \(Direct Purchasing\) for Shadowlawn Elementary School](#)
Attachment: [CO 4 SLE.pdf](#)
- 39. [C-41 Modification to Clay County Utility Authority Developer Agreement for Shadowlawn Elementary](#)
Attachment: [Modification to CUA Dev. Agrmt.pdf](#)
- 40. [C-43 Pre-Qualification of Contractors](#)
Attachment: [Contractor List 2,15,08.pdf](#)
- 41. [C-44 Clay County Utility Authority Grant of Easement for OakLeaf Village Elementary School](#)
Attachment: [CCUA Easement OVE.pdf](#)
- 42. [C-45 Clay County Utility Authority Close-Out Documents for OakLeaf Village Elementary School](#)
Attachment: [CCUA Close-Out OVE.pdf](#)
- 43. [C-46 Fleming Island Plantation Community Development District Boundary Amendment](#)
Attachment: [FIPCCDD Boundary Amendment.pdf](#)

Adoption of Consent Agenda

- 44. [Adoption of all remaining Consent Items](#)

Minutes: Consent Items C-3, C-4, C-42, C-47, and C-48 were moved to Discussion by Mr. Bolla and C-18 was moved by Mrs. Vallencourt. No items were deleted.

Motions:

Approve the Consent Items as presented, with the exception of those moved to Discussion or deleted. - PASS

Vote Results

Motion: Charlie VanZant

Second: Lisa Graham

- Wayne Bolla - Aye
- Lisa Graham - Aye
- Carol Studdard - Aye
- Carol Vallencourt - Aye
- Charlie VanZant - Aye

Recognitions and Awards

45. [Recognize Volunteers of the Year \(Carol Studdard\)](#)

Minutes: Tomilyn Edwards, Daniel Donovan and Junella Johnson were presented with certificates in appreciation of their volunteer service to the Clay County School District.

Scheduled Citizen Requests (There are none)

Presenters (There are none)

Discussion Agenda

Deputy Superintendent

46. [Public Hearing - CCSB Policy 6GX-10-2.18 Retirement and Resignations](#)

Attachment: [CCSB Policy 2.18 Retirement and Resignations - Public Hearing.pdf](#)

Minutes: The public hearing was held with no one present to speak to the item.

Motions:

Approve policy as submitted - PASS

Vote Results

Motion: Carol Vallencourt

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

47. [Proposed Staff Allocations for 2008-2009](#)

Attachment: [Allocations - Proposed for 2008-2009.pdf](#)

Attachment: [Allocations - Proposed Supplements - 2008-2009.pdf](#)

Motions:

Approve Staff Allocations as submitted. - PASS

Vote Results

Motion: Lisa Graham

Second: Charlie VanZant

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

48. [C-3 \(Bolla\) Amendments to Clay County School Board Policy 6GX-10-6.01 Educational and Ancillary Facilities, I. Relocatable Facilities](#)

Attachment: [CCSB Policy 6.01 Educational and Ancillary Facilities - Advertise.pdf](#)

Minutes:

The original policy was written to develop the definition of capacity. At the time, we had no policy for the use or replacement of relocatables. It was later determined that permanent and relocatable student stations would be used in the determination of capacity. The amendment to the policy will bring the policy in line with the current definition of capacity.

Motions:

Approve policy change as submitted. - PASS

Vote Results

Motion: Wayne Bolla

Second: Carol Vallencourt

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Information Services

49. [C-4 \(Bolla\) Clay County Strategic Plan Strategy 6-1, Standardize Planning Methods](#)

Minutes:

No action was required on this item. The project was originally approved through the Strategic Plan and the item was brought before the board for information due to the increased cost. Mr. Moore explained that in order to fully meet all the software demands created by concurrency and growth, the additional software is desperately needed. The present programs are inefficient and the existing software does not support the programs needed. Staff will proceed with the planned purchases.

Instruction

50. [C-18 \(Vallencourt\) Contract to open Vystar Credit Union at Fleming Island High School as part of the Academy of Business, Finance and Technology](#)

Attachment: [Vystar agreement.pdf](#)

Minutes:

Mrs. Vallencourt, as well as other board members, expressed concern about setting a precedent with naming the Academy after Vystar. Paul Parker, Director of Career and Technical Education,

with businesses. Mr. Parker will gather information from other counties who are doing this, and the item will be delayed until the March meeting.

Motions:

Motion to delay to a date certain (March 20, 2008) for further information and discussion regarding the naming of the Academy. - PASS

Vote Results

Motion: Carol Vallencourt

Second: Wayne Bolla

Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Nay

Support Services

51. [C-42 \(Bolla\) Appraisal and Survey on Roderigo Property](#)

Attachment: [Appraisal Survey Roderigo 2,21,08.pdf](#)

Minutes: Mr. Bolla pulled this item, as well as C-47 and C-48, for budgetary reasons. Mike Elliott, Assistant Superintendent for Support Services, explained that these projects are funded through Capital Outlay revenue and that cutting these projects would not help with the Operating budget windfall.

Motions:

Accept the survey and appraisal and authorize development of an Option Contract and Advertisement of the School Board's intent to acquire this property for the District Office Complex. - PASS

Vote Results

Motion: Charlie VanZant

Second: Lisa Graham

Wayne Bolla	- Nay
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

52. [C-47 \(Bolla\) Construction Contract for Middleburg Elementary School New Entrance Drive](#)
Attachment: [MBE Parking Contract.pdf](#)

Motions:

Award the construction contract to Walding Company, Inc., the low bidder meeting specifications, the base bid in the amount of \$159,884.00. - PASS

Vote Results

Motion: Carol Vallencourt

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

53. [C-48 \(Bolla\) Construction Contract for Thunderbolt Elementary School New Parking Lot](#)
Attachment: [TBE Parking Contract.pdf](#)

Motions:

Award the construction contract to Walding Company, Inc., the low bidder meeting specifications, the base bid in the amount of \$574,327.00. - PASS

Vote Results

Motion: Carol Vallencourt

Second: Lisa Graham

Wayne Bolla - Nay

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

Presentations from the Audience

Superintendent Requests

54. [Special Pupil Requests](#)

Minutes:

for next year from Lake Asbury Elementary to Shadowlawn Elementary School.

55. [Deferred Retirement Option Plan](#)

Minutes:

Superintendent Owens asked for direction from the Board on extending DROP for administrators. Consensus was that he should hold the course and not extend. There was interest from the Board in establishing a policy to restrict the extension of administrators beyond DROP.

56. [Budget Update](#)

Minutes:

Dr. Copeland gave a brief update on the budget situation and the SBA fund. The budget calendar was also distributed establishing pertinent dates for the 2008-09 budget process.

School Board's Requests

57. [State Science Standards](#)

Minutes:

Mrs. Vallencourt reported that the State Board of Education voted to amend the proposed science standards. The new amended language states (new language is underlined), "Recognize that fossil evidence is consistent with the scientific theory of evolution that living things evolved from earlier species."

Adjournment (8:30 p.m.)

Superintendent

Chair